

Barnum PTO

Field Trip Funding Request

Because of the support of the Barnum parents, school staff, and our community, the Barnum PTO is pleased to be able to help fund field trip transportation costs. Please be aware that PTO members will discuss and may vote on your request at the next meeting, which will be the first Monday of each month. **The PTO requires that a representative from your group be present at that meeting to answer any questions.** (If a representative is not able to make the meeting, we will table your request for one month and consider it at the following meeting.) Please understand that the PTO must weigh the pros and cons of each request in order to be fair to all groups.

The Barnum PTO will fund up to \$500 of transportation costs for field trips. If your group can show that transportation costs are covered through scholarships or grants your group can request up to \$2/student to help cover other field trip expenses.

Please complete the questions below and return to the PTO box at the Elementary School or to barnumpto@gmail.com.

Name of Group/Individuals: _____

Amount Requested: _____ Needed by: _____

(Transportation cost: exact amount or as close as can be determined please)

1. Describe your request in detail:

2. Please describe your goals related to this request:

3. Please describe your other efforts to raise funds for this project:

Date submitted: _____

Contact Person: _____

Contact Phone or Email: _____